

The New Jersey Civil Service Commission

2010 Correction Officer Examination

TITLE AREAS

County Correction Officer

***Correction Officer Apprentice**

***Correction Officer Recruit
Juvenile Justice**

*State Titles

YOU MUST USE ONE APPLICATION to apply for any or all titles listed above.

MAIL only your application and fee (or fee waiver documentation) to:

**NJCSC S9988M
P. O. Box 785
South Amboy, NJ 08879-0785**

NOTE: Candidates for the Correction Officer Apprentice and Correction Officer Recruit Juvenile Justice titles may be required to successfully complete a paid law enforcement training program prior to being considered for appointment to these titles.

REQUIREMENTS

1. Applicants must be citizens of the United States as of August 31, 2010.
2. Where hiring preferences apply, applicants must meet the residency requirements of the appointing jurisdiction as of August 31, 2010 and may be required to maintain continuous residency in that jurisdiction up to and including the date of appointment.
3. Applicants must be high school or vocational high school graduates, or possess an approved High School Equivalent Certificate by August 31, 2010.
4. Applicants must be at least 18 years of age as of August 31, 2010.
5. Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.
6. Appointees may be required to pass thorough medical and drug screening, and psychological/psychiatric examinations. Failure of any of these is cause for removal from that title area.

**Issue Date is
July 1, 2010**

**Closing Date is
August 31, 2010**



**New Jersey
Civil Service
Commission**

The testing for this cycle will be held in conjunction with the entry level Law Enforcement Exam (LEE) which is tentatively scheduled for late Fall 2010. An orientation guide and updated testing information can be found at www.state.nj.us/csc, in the Special Announcement Section.

www.state.nj.us/csc

INSTRUCTIONS FOR COMPLETING THIS APPLICATION FORM
(READ ALL INSTRUCTIONS CAREFULLY BEFORE COMPLETING YOUR APPLICATION FORM)

FEES: Fees are required for filing your application form. Send a check or money order only, payable to NJCSC. **Do not send cash. Staple the check to the application.**

1. FEE EXEMPTION: If you are currently receiving General Assistance (welfare), Temporary Assistance for Needy Families (T.A.N.F., previously AFDC), or Supplemental Security Income (SSI), you are exempt from submitting a fee. Indicate the type of assistance you are receiving and enclose the required proof. Send only copies of documents with your application. No materials will be returned.

2. PAYMENT METHOD: Check one box to indicate your method of payment. If payment is by credit card, provide the credit card information required and sign in the space provided. **Note:** Debit cards are not accepted

3. TITLE AREAS: Check the box(es) to indicate the title area(s) for which you are applying. **No title area can be added after the closing date.**

4. FEE AMOUNT: Check only one box to indicate the number of boxes you checked in 3 TITLE AREAS. Enter the corresponding fee amount due in the boxes marked TOTAL AMOUNT DUE.

5. LAST NAME: Clearly print your last name in capital (UPPER-CASE) letters.

6. FIRST NAME: Clearly print your first name in capital (UPPER-CASE) letters.

7. M. I. : Clearly print your middle initial in capital (UPPERCASE) letters.

8. SOCIAL SECURITY NUMBER: Enter your 9-digit Social Security number. (Submission of this information is voluntary-see page 6.)

9. RESIDENCY CODE: Enter your 4-digit N.J. residency code from the list of codes on pages 4 & 5 of this announcement. First, find the county, and then the specific Municipality in which you reside. Copy the corresponding code into these boxes. This might not be the same as your mailing address. **Failure to complete this code properly will cause you to be rejected for this examination, so please re-check this code for accuracy. If you live outside New Jersey, you are not eligible to file for this announcement.**

10. DAYTIME TELEPHONE NUMBER: Enter your daytime area code and telephone number where you can be reached.

11. U.S. CITIZEN: Check the appropriate box. If you are not a United States citizen, you are not eligible to apply for this examination.

12. MAILING ADDRESS: Clearly print your complete mailing address in capital (UPPERCASE) letters.

CITY: Print the name of the city in your mailing address.

STATE: Enter the two-letter abbreviation of the State in your mailing address.

ZIP CODE: Enter the 5-digit (or 9-digit, if known) zip code in your mailing address.

13. E-MAIL ADDRESS: Clearly print your E-mail Address.

14. VETERANS' PREFERENCE: Check the box if you are claiming veterans' preference for this examination. If you have established veterans' preference since April 1, 1980, no further action is needed. Otherwise, mail a completed veterans' preference claim form and required documents to the Department of Military and Veterans' Affairs (DMAVA). The address is on the claim form. The form is available at the CSC office at 44 S. Clinton Ave., Trenton, NJ, or at our website at www.state.nj.us/csc. It is also available at the DMAVA website at www.state.nj.us/military. DMAVA is responsible for determining eligibility for Civil Service Veterans' Preference and must establish your preference no later than 8 days prior to creation of the eligible pool/list which is produced as a result of this examination. You may visit DMAVA's website or contact them at 1-888-865-8387 for more information.

15. ADA ASSISTANCE: If you believe you qualify for an accommodation based on the Americans with Disabilities Act and you want to be contacted regarding an auxiliary aide (person/assistant) or accommodation, check this box. You will be contacted prior to the test and asked to provide documentation to support your request for an aide or accommodation.

16. WORK LOCATION PREFERENCE FOR STATE POSITIONS: Place an 'X' in the box next to each county where you are willing to accept employment.

17. TEST LOCATION PREFERENCE: Check one box indicating the county where you prefer to take the examination. **Note:** If you fail to make a selection, you will automatically be scheduled in Mercer County. You will not be able to change your testing center once you are scheduled.

18. BACKGROUND DATA: Completion of this part is mandatory for date of birth and education, and voluntary for ethnic and gender information. Check the box indicating the group of which you are a member; indicate your gender; enter your birth date using a 4-digit year; and indicate the highest level diploma or degree you will have earned by August 31, 2010. Do not send a transcript or resume with this form.

19. SIGNATURE: Sign and date the application after carefully reading the certification statement. Use a 4-digit year in the date.

Any false information that you write on this application is a violation of 2C:38-3, Unsworn Falsification to Authorities, and is punishable as a crime of the fourth degree.

By signing this application you agree that the hiring authority may review it to verify information provided by you.

Detach and mail application only

Residency Codes

Enter the appropriate four-digit number on the application.

Municipality	Code	Municipality	Code	Municipality	Code	Municipality	Code
*Atlantic County		Rivervale Twp	0253	Haddon Heights Boro	0418	*Gloucester County	
Absecon City	0101	Rochelle Park Twp	0254	Hi Nella Boro	0419	Clayton Boro	0801
*Atlantic City	0102	Rockleigh Boro	0255	Laurel Springs Boro	0420	*Deptford Twp	0802
Brigantine City	0103	*Rutherford Boro	0256	*Lawnside Boro	0421	East Greenwich Twp	0803
*Buena Boro	0104	*Saddle Brook Twp	0257	*Lindenwold Boro	0422	Elk Twp	0804
Buena Vista Twp	0105	Saddle River Boro	0258	*Magnolia Boro	0423	Franklin Twp	0805
Corbin City	0106	South Hackensack Twp	0259	Merchantville Boro	0424	Glassboro Boro	0806
*Egg Harbor City	0107	*Teaneck Twp	0260	Mount Ephraim Boro	0425	Greenwich Twp	0807
Egg Harbor Twp	0108	Tenaflly Boro	0261	Oaklyn Boro	0426	Harrison Twp	0808
Estell Manor City	0109	Teterboro Boro	0262	*Pennsauken Twp	0427	Logan Twp	0809
Folsom Boro	0110	Upper Saddle River Boro	0263	Pine Hill Boro	0428	Mantua Twp	0810
Galloway Twp	0111	*Waldwick Boro	0264	Pine Valley Boro	0429	*Monroe Twp	0811
Hamilton Twp	0112	*Wallington Boro	0265	*Runnemede Boro	0430	National Park Boro	0812
*Hammonontown	0113	Washington Twp	0266	*Somerdale Boro	0431	Newfield Boro	0813
Linwood City	0114	Westwood Boro	0267	*Stratford Boro	0432	Paulsboro Boro	0814
Longport Boro	0115	Woodcliff Lake Boro	0268	Tavistock Boro	0433	Pitman Boro	0815
*Margate City	0116	*Wood-Ridge Boro	0269	*Voorhees Twp	0434	South Harrison Twp	0816
Mullica Twp	0117	Wyckoff Twp	0270	Waterford Twp	0435	Swedesboro Boro	0817
Northfield City	0118	*Burlington County		*Winslow Twp	0436	Washington Twp	0818
*Pleasantville City	0119	Bass River Twp	0301	*Woodlyne Boro	0437	Wenonah Boro	0819
Port Republic City	0120	*Beverly City	0302	*Cape May County			
*Somers Point City	0121	*Bordentown City	0303	Avalon Boro	0501	West Deptford Twp	0820
*Ventnor City	0122	*Bordentown Twp	0304	*Cape May City	0502	Westville Boro	0821
Weymouth Twp	0123	*Burlington City	0305	Cape May Point Boro	0503	Woodbury City	0822
*Bergen County		*Burlington Twp	0306	Dennis Twp	0504	Woodbury Heights Boro	0823
Allendale Boro	0201	Chesterfield Twp	0307	*Lower Twp	0505	Woolwich Twp	0824
Alpine Boro	0202	*Cinnaminson Twp	0308	*Middle Twp	0506	*Hudson County	
*Bergenfield Boro	0203	*Delanco Twp	0309	*North Wildwood City	0507	*Bayonne City	0901
Bogota Boro	0204	*Delran Twp	0310	*Ocean City	0508	East Newark Boro	0902
Carlstadt Boro	0205	Eastampton Twp	0311	*Sea Isle City	0509	Guttenberg Town	0903
Cliffside Park Boro	0206	*Edgewater Park Twp	0312	Stone Harbor Boro	0510	*Harrison Town	0904
Closter Boro	0207	Evesham Twp	0313	*Upper Twp	0511	*Hoboken City	0905
Cresskill Boro	0208	Fieldsboro Boro	0314	West Cape May Boro	0512	*Jersey City	0906
Demarest Boro	0209	*Florence Twp	0315	West Wildwood Boro	0513	*Kearny Town	0907
Dumont Boro	0210	Hainesport Twp	0316	*Wildwood City	0514	*North Bergen Twp	0908
*East Rutherford Boro	0212	Lumberton Twp	0317	*Wildwood Crest Boro	0515	Secaucus Town	0909
*Edgewater Boro	0213	Mansfield Twp	0318	Woodbine Boro	0516	*Union City	0910
*Elmwood Park Boro	0211	*Maple Shade Twp	0319	*Cumberland County			
Emerson Boro	0214	Medford Twp	0320	*Bridgeton City	0601	*Weehawken Twp	0911
Englewood City	0215	Medford Lakes Boro	0321	Commercial Twp	0602	*West New York Town	0912
Englewood Cliffs Boro	0216	*Moorestown Twp	0322	Deerfield Twp	0603	*Hunterdon County	
*Fair Lawn Boro	0217	*Mount Holly Twp	0323	Downe Twp	0604	Alexandria Twp	1001
*Fairview Boro	0218	*Mount Laurel Twp	0324	Fairfield Twp	0605	Bethlehem Twp	1002
*Fort Lee Boro	0219	New Hanover Twp	0325	Greenwich Twp	0606	Bloomsbury Boro	1003
Franklin Lakes Boro	0220	North Hanover Twp	0326	Hopewell Twp	0607	Califon Boro	1004
*Garfield City	0221	Palmyra Boro	0327	Lawrence Twp	0608	Clinton Town	1005
Glen Rock Boro	0222	Pemberton Boro	0328	Delaware Twp	0609	Clinton Twp	1006
*Hackensack City	0223	*Pemberton Twp	0329	*Maurice River Twp	0610	Delaware Twp	1007
Harrington Park Boro	0224	*Riverside Twp	0330	*Millville City	0610	East Amwell Twp	1008
Hasbrouck Heights Boro	0225	Riverton Boro	0331	Shiloh Boro	0611	Flemington Boro	1009
Haworth Boro	0226	Shamong Twp	0332	Stow Creek Twp	0612	Franklin Twp	1010
Hillsdale Boro	0227	Southampton Twp	0333	Upper Deerfield Twp	0613	Frenchtown Boro	1011
Hohokus Boro	0228	Springfield Twp	0334	*Vineland City	0614	Glen Gardner Boro	1012
Leonia Boro	0229	Tabernacle Twp	0335	*Essex County			
Little Ferry Boro	0230	Washington Twp	0336	*Belleville Twp	0701	Hampton Boro	1013
*Lodi Boro	0231	Westampton Twp	0337	*Bloomfield Twp	0702	High Bridge Boro	1014
Lyndhurst Twp	0232	*Willingboro Twp	0338	Caldwell Boro	0703	Holland Twp	1015
Mahwah Twp	0233	Woodland Twp	0339	Cedar Grove Twp	0704	Kingwood Twp	1016
Maywood Boro	0234	Wrightstown Boro	0340	*East Orange City	0705	Lambertville City	1017
Midland Park Boro	0235	*Camden County		Essex Fells Boro	0706	Lebanon Boro	1018
Montvale Boro	0236	Audubon Boro	0401	Fairfield Twp	0707	Lebanon Twp	1019
*Moonachie Boro	0237	Audubon Park Boro	0402	Glen Ridge Boro	0708	Milford Boro	1020
New Milford Boro	0238	Barrington Boro	0403	*Irvington Twp	0709	Raritan Twp	1021
*North Arlington Boro	0239	Bellmawr Boro	0404	Livingston Twp	0710	Readington Twp	1022
Northvale Boro	0240	Berlin Boro	0405	Maplewood Twp	0711	Stockton Boro	1023
Norwood Boro	0241	Berlin Twp	0406	*Millburn Twp	0712	Tewksbury Twp	1024
*Oakland Boro	0242	*Brooklawn Boro	0407	Montclair Twp	0713	Union Twp	1025
Old Tappan Boro	0243	*Camden City	0408	*Newark City	0714	West Amwell Twp	1026
Oradell Boro	0244	Cherry Hill Twp	0409	North Caldwell Boro	0715	*Mercer County	
Palisades Park Boro	0245	Chesilhurst Boro	0410	*Nutley Twp	0716	East Windsor Twp	1101
Paramus Boro	0246	*Clementon Boro	0411	*Orange City Twp	0717	*Ewing Twp	1102
*Park Ridge Boro	0247	Collingswood Boro	0412	Roseland Boro	0718	*Hamilton Twp	1103
Ramsey Boro	0248	Gibbsboro Boro	0413	*South Orange Village Twp	0719	Hightstown Boro	1104
Ridgefield Boro	0249	*Gloucester City	0414	*Verona Twp	0720	Hopewell Boro	1105
Ridgefield Park Village	0250	*Gloucester Twp	0415	West Caldwell Twp	0721	Hopewell Twp	1106
*Ridgewood Twp	0251	Haddon Twp	0416	*West Orange Twp	0722	*Lawrence Twp	1107
River Edge Boro	0252	Haddonfield Boro	0417				
				Haddon Heights Boro	0418	Pennington Boro	1108
				Hi Nella Boro	0419	Princeton Boro	1109
				Laurel Springs Boro	0420		
				*Lawnside Boro	0421		
				*Lindenwold Boro	0422		
				*Magnolia Boro	0423		
				Merchantville Boro	0424		
				Mount Ephraim Boro	0425		
				Oaklyn Boro	0426		
				*Pennsauken Twp	0427		
				Pine Hill Boro	0428		
				Pine Valley Boro	0429		
				*Runnemede Boro	0430		
				*Somerdale Boro	0431		
				*Stratford Boro	0432		
				Tavistock Boro	0433		
				*Voorhees Twp	0434		
				Waterford Twp	0435		
				*Winslow Twp	0436		
				*Woodlyne Boro	0437		

Municipality	Code
Mercer County	
Princeton Twp	1110
Robbinsville Twp	1112
*Trenton City	1111
West Windsor Twp	1113

*Middlesex County	
*Carteret Boro	1201
Cranbury Twp	1202
Dunellen Boro	1203
East Brunswick Twp	1204
Edison Twp	1205
Helmetta Boro	1206
Highland Park Boro	1207
Jamesburg Boro	1208
Metuchen Boro	1210
Middlesex Boro	1211
*Milltown Boro	1212
Monroe Twp	1213
*New Brunswick City	1214
*North Brunswick Twp	1215
Old Bridge Twp	1227
*Perth Amboy City	1216
Piscataway Twp	1217
Plainsboro Twp	1218
*Sayreville Boro	1219
*South Amboy City	1220
South Brunswick Twp	1221
*South Plainfield Boro	1222
South River Boro	1223
Spotswood Boro	1224
*Woodbridge Twp	1225

*Monmouth County	
*Aberdeen Twp	1355
Allenhurst Boro	1301
Allentown Boro	1302
*Asbury Park City	1303
Atlantic Highlands Boro	1304
Avon-by-the-Sea Boro	1305
*Belmar Boro	1306
Bradley Beach Boro	1307
Brielle Boro	1308
Colts Neck Twp	1309
Deal Boro	1310
Eatontown Boro	1311
Englishtown Boro	1312
Fair Haven Boro	1313
Farmingdale Boro	1314
*Freehold Boro	1315
*Freehold Twp	1316
*Hazlet Twp	1339
*Highlands Boro	1317
*Holmdel Twp	1318
Howell Twp	1319
Interlaken Boro	1320
*Keansburg Boro	1321
*Keyport Boro	1322
*Lake Como Boro	1347
Little Silver Boro	1323
Loch Arbour Village	1324
*Long Branch City	1325
Manalapan Twp	1326
*Manasquan Boro	1327
*Marlboro Twp	1328
Matawan Boro	1329
*Middletown Twp	1331
Millstone Twp	1332
Monmouth Beach Boro	1333
Neptune City Boro	1335
Neptune Twp	1334
Ocean Twp	1337
Oceanport Boro	1338
Red Bank Boro	1340
Roosevelt Boro	1341
Rumson Boro	1342
Sea Bright Boro	1343
Sea Girt Boro	1344
Shrewsbury Boro	1345
Shrewsbury Twp	1346
Spring Lake Boro	1348
Spring Lake Heights Boro	1349
Tinton Falls Boro	1356

Municipality	Code
*Union Beach Boro	1350
Upper Freehold Twp	1351
Wall Twp	1352
West Long Branch Boro	1353

*Morris County	
*Boonton Town	1401
Boonton Twp	1402
*Butler Boro	1403
Chatham Boro	1404
Chatham Twp	1405
Chester Boro	1406
Chester Twp	1407
Denville Twp	1408
*Dover Town	1409
East Hanover Twp	1410
Florham Park Boro	1411
Hanover Twp	1412
Harding Twp	1413
*Jefferson Twp	1414
Kinnelon Boro	1415
*Lincoln Park Boro	1416
Long Hill Twp	1440
Madison Boro	1417
Mendham Boro	1418
Mendham Twp	1419
Mine Hill Twp	1420
*Montville Twp	1421
Morris Twp	1422
Morris Plains Boro	1423
*Morristown Town	1424
Mountain Lakes Boro	1425
Mount Arlington Boro	1426
Mount Olive Twp	1427
Netcong Boro	1428
*Parsippany-Troy Hills Twp ..	1429
Pequannock Twp	1431
Randolph Twp	1432
Riverdale Boro	1433
Rockaway Boro	1434
*Rockaway Twp	1435
Roxbury Twp	1436
Victory Gardens Boro	1437
Washington Twp	1438
Wharton Boro	1439

*Ocean County	
Barnegat Twp	1534
Barnegat Light Boro	1501
Bay Head Boro	1502
*Beach Haven Boro	1503
*Beachwood Boro	1504
*Berkeley Twp	1505
*Brick Twp	1506
Eagleswood Twp	1508
Harvey Cedars Boro	1509
Island Heights Boro	1510
*Jackson Twp	1511
*Lacey Twp	1512
*Lakehurst Boro	1513
*Lakewood Twp	1514
*Lavallette Boro	1515
*Little Egg Harbor Twp	1516
*Long Beach Twp	1517
Manchester Twp	1518
Mantoloking Boro	1519
Ocean Twp	1520
Ocean Gate Boro	1521
Pine Beach Boro	1522
Plumsted Twp	1523
*Point Pleasant Boro	1524
*Point Pleasant Beach Boro ..	1525
*Seaside Heights Boro	1526
*Seaside Park Boro	1527
Ship Bottom Boro	1528
*South Toms River Boro	1529
Stafford Twp	1530
Surf City Boro	1531
Toms River Twp	1507
(formerly Dover Twp)	
Tuckerton Boro	1532

Municipality	Code
*Passaic County	
Bloomington Boro	1601
*Clifton City	1602
Haledon Boro	1603
Hawthorne Boro	1604
Little Falls Twp	1605
North Haledon Boro	1606
*Passaic City	1607
*Paterson City	1608
*Pompton Lakes Boro	1609
Prospect Park Boro	1610
*Ringwood Boro	1611
Totowa Boro	1612
*Wanaque Boro	1613
Wayne Twp	1614
*West Milford Twp	1615
*Woodland Park Boro	1616
(formerly West Paterson Boro)	

*Salem County	
Alloway Twp	1701
Carney's Point Twp	1716
Elmer Boro	1702
Elsinboro Twp	1703
Lower Alloways Creek Twp ..	1704
Mannington Twp	1705
Oldmans Twp	1706
Penns Grove Boro	1707
Pennsville Twp	1708
Pilesgrove Twp	1709
Pittsgrove Twp	1710
Quinton Twp	1711
*Salem City	1712
Upper Pittsgrove Twp	1714
Woodstown Boro	1715

Somerset County	
Bedminster Twp	1801
Bernards Twp	1802
Bernardsville Boro	1803
Bound Brook Boro	1804
Branchburg Twp	1805
Bridgewater Twp	1806
Far Hills Boro	1807
Franklin Twp	1808
Green Brook Twp	1809
Hillsborough Twp	1810
Manville Boro	1811
Millstone Boro	1812
Montgomery Twp	1813
North Plainfield Boro	1814
Peapack-Gladstone Boro	1815
Raritan Boro	1816
Rocky Hill Boro	1817
Somerville Boro	1818
South Bound Brook Boro	1819
Warren Twp	1820
Watchung Boro	1821

*Sussex County	
Andover Boro	1901
*Andover Twp	1902
Branchville Boro	1903
*Byram Twp	1904
Frankford Twp	1905
Franklin Boro	1906
Fredon Twp	1907
*Green Twp	1908
Hamburg Boro	1909
*Hampton Twp	1910
Hardyston Twp	1911
*Hopatcong Boro	1912
Lafayette Twp	1913
Montague Twp	1914
*Newton Town	1915
*Ogdensburg Boro	1916
Sandyston Twp	1917
*Sparta Twp	1918
*Stanhope Boro	1919
*Stillwater Twp	1920
Sussex Boro	1921
*Vernon Twp	1922
Walpack Twp	1923
*Wantage Twp	1924

Municipality	Code
*Union County	
Berkeley Heights Twp	2001
*Clark Twp	2002
Cranford Twp	2003
*Elizabeth City	2004
Fanwood Boro	2005
Garwood Boro	2006
*Hillside Twp	2007
Kenilworth Boro	2008
*Linden City	2009
Mountainside Boro	2010
New Providence Boro	2011
*Plainfield City	2012
*Rahway City	2013
*Roselle Boro	2014
Roselle Park Boro	2015
*Scotch Plains Twp	2016
Springfield Twp	2017
Summit City	2018
*Union Twp	2019
Westfield Twp	2020
Winfield Twp	2021

*Warren County	
*Allamuchy Twp	2101
*Alpha Boro	2102
Belvidere Town	2103
Blairstown Twp	2104
*Franklin Twp	2105
Frelinghuysen Twp	2106
Greenwich Twp	2107
*Hackettstown Town	2108
Hardwick Twp	2109
Harmony Twp	2110
Hope Twp	2111
*Independence Twp	2112
Knowlton Twp	2113
*Liberty Twp	2114
*Lopatcong Twp	2115
Mansfield Twp	2116
Oxford Twp	2117
*Phillipsburg Town	2119
*Pohatcong Twp	2120
*Washington Boro	2121
Washington Twp	2122
*White Twp	2123

Residents of Other States 0000

* New Jersey Merit System jurisdictions where the resulting list may be used to make appointments.



Please read this information and page 3 before completing the 2010 Correction Officer Application

Applications must be postmarked on or before August 31, 2010. If an application form is postmarked after August 31, 2010, it will be considered late, the fee will be returned and you will not be scheduled to take the test. Review your application for completeness before it is submitted and keep a copy for your records.

Application Fee

A **\$35 Application Fee** is required for the first title area that you checked on the application.

A **\$5 fee is required for each additional title area checked** on the application (items 2 and 3).

Fee Example: In item 2, let's assume that you check two (2) title areas: County Correction Officer, and Correction Officer Apprentice. In item 3, check the box that indicates two (2) - required fee is \$40. Enter \$40 as the total amount due.

Application Fee Payment

- Debit cards are not accepted. Do Not Send Cash!
- Please send a check or money order payable to NJCSC or pay by credit card.
- Your name, address and S9988M must appear clearly and legibly on the check or money order.
- Applications received without the required fee or proof of exemption will not be processed.

Social Security Number

You are requested to provide your nine-digit Social Security number on your application. Your Social Security number will be kept confidential and used to track and correctly identify all of your records and transactions associated with the application and testing process. Collecting this data is permissible under NJSA 11A:4-1 but its submission is voluntary.

If you do not provide your Social Security number, a unique number will be assigned to you. Once assigned, you will be responsible for remembering it for any inquiries you may have concerning your application or testing process.

Veterans' Preference

If you are claiming veterans' preference, please refer to page 3 (item 13) and page 7 of this announcement.

Residency Code

You must be a resident of the jurisdiction you list as your residency code as of August 31, 2010. **Your RESIDENCY CODE cannot be changed after the closing date, August 31, 2010.** If you change your residence to another jurisdiction after August 31, 2010, you may not be eligible for appointment in your former or new jurisdiction. Please research with both jurisdictions to see how their residency requirements will affect you before you change your residence address or mailing address.

Change of Address/Name

- Address and name changes must be sent **in writing and must contain your signature**.
- Include S9988M and Social Security number (voluntary) or the unique number that was assigned to you.
- Mail to: NJCSC Information Center, PO Box 310, Trenton, New Jersey 08625-0310, or
- NJCSC web site: www.state.nj.us/csc, or
- By fax: (609) 984-1064

APPLICATION MAILING ADDRESS: NJCSC S9988M, P.O. Box 785, Trenton, NJ 08879-0785

Mail completed application, along with your fee or proof of exemption to the above address. If you plan to send fee waiver documents with your application, do not send your originals. Materials will not be returned.

Please do not send resumes, transcripts, etc.

CIVIL SERVICE VETERAN'S PREFERENCE CLAIM FORM

To be eligible for veteran's preference/status under New Jersey Law, one must have served on active duty during one of the following periods or incurred a service-connected injury irrespective of length of service:

1. **World War II:** 90 days active duty on or after September 16, 1940 and must have begun on or before December 31, 1946.
2. **Korean Conflict:** 90 days active duty on or after June 23, 1950 and must have begun on or before January 31, 1955.
- *3. **Lebanon Crisis:** 14 days on or after July 1, 1958, commencing on or before November 1, 1958.
4. **Vietnam Conflict:** 90 days active duty on or after December 31, 1960 and must have begun on or before May 7, 1975.
- * 5. **Lebanon:** 14 days on or after September 26, 1982 and must have begun on or before December 1, 1987.
- * 6. **Grenada:** 14 days on or after October 23, 1983 and must have begun on or before November 21, 1983.
- * 7. **Panama:** 14 days on or after December 20, 1989 and must have begun on or before January 31, 1990.
- * 8. **Operation Desert Shield/Desert Storm:** 14 days on or after August 2, 1990 to February 28, 1991.
- * 9. **Somalia:** 14 days on or after December 5, 1992 and must have begun on or before March 31, 1994.
- * 10. **Bosnia and Herzegovina (Operation Joint Endeavor/Operation Joint Guard):** 14 days on or after November 20, 1995 and on or before June 20, 1998.
- * 11. **Haiti (Operation Uphold Democracy):** 14 days on or after September 19, 1994 and on or before March 31, 1995.
- * 12. **Operation Enduring Freedom:** 14 days on or after September 11, 2001.
- * 13. **Operation Iraqi Freedom:** 14 days on or after March 19, 2003.
14. **Operations Southern and Northern Watch:** 14 days on or after August 27, 1992.

***NOTE:** To be eligible for preference for the above peacekeeping missions, one must have served in Lebanon, Grenada, Panama, the Persian Gulf, Bosnia, Herzegovina, Haiti, Operation Enduring Freedom, or Operation Iraqi Freedom, or on board any ship actively engaged in patrolling the territorial waters of that nation for a period of at least 14 days beginning on or before the date of termination of that mission or operation.

To be eligible for disabled veteran's preference, one must be a "veteran" as described above (except that such person receiving an actual service-incurred disability need not fulfill the 90/14 day requirement) and must have incurred a disability for which the veteran is eligible for or receiving ten percent or greater disability compensation. Spouses of disabled veterans, surviving spouses of disabled veterans or veterans and parents of veterans who died in service are eligible for preference, if the veteran would have been eligible for veteran's preference.

NOTE: Individuals whose only active service was for training in connection with a Reserve or National Guard obligation are not eligible for Veteran's Preference.

NOTE: Merchant Marine Personnel who served in World War II, and who present a DD-214 which establishes 90 days of active service during the period noted above, are entitled to Veteran's Preference.